

Purchase Order (SCM)

- Mukesh Kr Ranjan

The screenshot displays the 'inresto' SCM system interface. The breadcrumb navigation shows 'Home / SCM / Inventory Management / All orders'. The main heading is 'Inventory Management - All Orders'. Below this, there are tabs for 'Purchase Order', 'Transfer Out Order', 'Goods Received', and 'Goods Returned'. A summary table shows the following counts: All PO's: 200, Pending PO's: 30, Saved PO's: 15, Submitted PO's: 120, and Serviced PO's: 80. A search bar is present with the text 'Search purchase order by k'. Below the summary, a table lists individual purchase orders with columns for Select, PO No, Supplier Name, PO Date, Site Created, Status, Total Bill, and Created By. The table contains 10 rows of data, all with a PO No of 1234567890 and a Total Bill of ₹45,000. Some rows have status indicators: 'AP' (red), 'M' (green), and 'F' (orange).

inresto

Home / SCM / Inventory Management / All orders

Inventory Management - All Orders

Select City / Outlets

Search purchase order by k

All PO's	Pending PO's	Saved PO's	Submitted PO's	Serviced PO's
200	30	15	120	80

Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	D
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890 M	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890 F	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10

Select City /Outlets

19.01.2020 - 25.02.2020

Inventory Management - All Orders

Purchase Order Transfer Out Order Goods Received Goods Returned

Search purchase order by keywords

Filter By : Default

All PO's Pending PO's Saved PO's Submitted PO's Serviced PO's

200 **30** **15** **120** **80**

Create

< 4 - 40 >

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	Delivery Date	Modified By
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 F	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale

- Edit PO
- Close PO
- Delete PO
- Email PO
- Print PO

Vertical sidebar navigation menu with icons for Home, Inventory Management, Reports, Settings, Profile, Help, Notifications, and User Profile.

Select City /Outlets

19.01.2020 - 25.02.2020

Inventory Management - All Orders

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All PO's Pending PO's Saved PO's Submitted PO's Serviced PO's

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- Edit PO
- Close PO
- Delete PO
- Email PO
- Print PO



Inventory Management - All Orders

Purchase Order Transfer Out Order

All PO's: **200** Pending PO's: **30** Saved PO's: **15**

Search order by keywords

Filter By: Default

Create

4 - 40

Filters



PO Status

Add Filter

- Submit
- Serviced
- Close
- Pending
- Rejected
- Disabled
- Cancel
- Saved

PO Type

Add Filter

- Normal PO
- Future Order PO
- Master PO
- Approval Pending

Supplier Type

- Internal
- External
- All

Supplier Name

Add Filter

- Customer A
- Customer B
- Customer C

Reset

Apply

Select	PO No.	Supplier Name
<input type="checkbox"/>	1234567890	Customer A
<input type="checkbox"/>	1234567890 AP	Customer A
<input type="checkbox"/>	1234567890	Customer A
<input type="checkbox"/>	1234567890	Customer A
<input type="checkbox"/>	1234567890 M	Customer A
<input type="checkbox"/>	1234567890	Customer A
<input type="checkbox"/>	1234567890 F	Customer A
<input type="checkbox"/>	1234567890	Customer A

PO No.	Supplier Name	Order Date	City	Status	Amount	Delivery Date	Modified By	
1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale

Select City / Outlets

19.01.2020 - 25.02.2020

Inventory Management - All Orders

Purchase Order Transfer Out Order Goods Received Goods Returned

Search purchase order by keywords

Filter By: Default

All PO's Pending PO's Saved PO's Submitted PO's Serviced PO's

200 **30** **15** **120** **80**

Create

- Purchase Order
- Transfer Out Order
- Goods Received
- Goods Return
- Bulk Upload

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	Delivery Date	
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	
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Vertical sidebar navigation menu with icons for Home, Inventory, Reports, Settings, Profile, Help, Notifications, and User Profile.

Select City /Outlets

19.01.2020 - 25.02.2020

Inventory Management - All Orders

[Purchase Order](#) |
 [Transfer Out Order](#) |
 [Goods Received](#) |
 [Goods Returned](#)

Filter By : **Applied**

All PO's: **200** |
 Pending PO's: **30** |
 Saved PO's: **15** |
 Submitted PO's: **120** |
 Serviced PO's: **80**

Create

< 4 - 40 >

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	Delivery Date	Modified By
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
		Approved PO							
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
		Master PO							
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
		Master PO							
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale

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<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 M	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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Inventory Management - All Orders

Purchase Order

Transfer Out Order

Goods Received

Goods Returned

Filter By : Default

All PO's
200

Pending PO's
30

Saved PO's
15

Submitted PO's
120

Serviced PO's
80

Create

Access to Duplicate PO is restricted. To change setting, go to 'Access Control' page



< 4 - 40 >

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	Delivery Date	Modified By
<input checked="" type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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Select City /Outlets

19.01.2020 - 25.02.2020

Inventory Management - All Orders

Purchase Order Transfer Out Order Goods Received Goods Returned

Search purchase order by keywords

Filter By : Default

All PO's Pending PO's Saved PO's Submitted PO's Serviced PO's

200 **30** **15** **120** **80**

Create

Export All PO's



< 4 - 40 >

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Site Created	Status	Total Bill	Created By	Delivery Date	Modified By
<input checked="" type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input checked="" type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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<input checked="" type="checkbox"/>	1234567890 M	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 F	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale

Select City /Outlets ▼

19.01.2020 - 25.02.2020 ▼

Inventory Management - All Orders

[Purchase Order](#)
 [Transfer Out Order](#)
 [Goods Received](#)
 [Goods Returned](#)

Filter By : All

All PO's	Pending PO's	Saved PO's	Submitted PO's	Serviced PO's	Create ▼
200	30	15	120	80	

< 4 - 40 >

<input type="checkbox"/> Select	PO No	Supplier Name	PO Date	Item	Unit	Total Bill	Created By	Delivery Date	Modified By
<input checked="" type="checkbox"/>	1234567890	Customer A	03 Jan 2020		mit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890 AP	Customer A	03 Jan 2020		mit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input checked="" type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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<input type="checkbox"/>	1234567890	Customer A	03 Jan 2020	CP Pune	Submit	₹45,000	10 Sep 2018	10 Sep 2018	Anand Kale
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Purchase Order Print

GST Invoice

Work Order Print



Create New Purchase Order

Save Draft Edit PO

Step 1: Select Basic Preference

Select Template

Template Number 23456

Prices are

Exclusive of all taxes

Step 2: Select Basic Preference



Item Name Quantity

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Other Charges

Sub Total	₹ 90,000,000.00
Item Level Tax	₹ 10,000
Total Tax Amount	₹ 10,000

Other Charges

Discount Type

Percentage

Discount Percentage

30%

Discount Value

1234

Subtotal after discount

₹ 10,000

Item Level Tax Amount

₹ 10,000

Order Level Tax % on Subtotal

Option 1

Order Level Tax Amount on Subtotal

ABCDEF

Order Total

₹ 10,000

Order Level Tax % on Order total

Option 1

Order Level Tax Amount on Order Total

ABCDEF

Delivery Charges

Tax % on Delivery Charges

Cancel Apply



Save Draft Create PO

Create New purchase order

Step 1 : Select Basic Preference

Select Template, Select Site, Select Supplier, Delivery Address, Prices are, PO Date, Order Date, Delivery Date/Time

Step 2 : Select Basic Preference

Table with columns: Item Name, Quantity, and Waste Amount. Includes a calendar pop-up for date selection.





Save Draft

Edit PO

Step 1 : Select Basic Preference

Select Template Template Number 23456	Select Site Mumbai	Select Supplier All	Delivery Address All
Prices are Exclusive of all taxes	PO Date All	Order Date All	Delivery Date /Time All

Step 2 : Select Basic Preference

Search [] Filter By: All Review Basket < 4 - 40 >

Item Name	Quantity	Rate	Stock	Site Stock	Good Ret/Waste	Waste Amount	Select
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 1 <small>20,000 recommended, as per last month usage.</small>	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>

Save Draft

Edit PO

Step 1 : Select Basic Preferences

Select Template

Template Number 23456

Prices are

Exclusive of all taxes

Step 2 : Select Basic Preferences

Icons

Item Name Qty

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Wheat Pizza Base Kg

Review Purchase Order



Last modified 12 July 2020 by Arpit Bansal

See History

Item Name	Per Amt	Qty	Total Amount
Wheat Pizza Base	₹90	8000	₹90,000,000.00
Wheat Pizza Base	₹90	8000	₹90,000,000.00

Highlighted fields were edited by Arpit Bansal on 13 Mar, 2020 at 3:25 pm

Go Back

Restore this Version

Cancel

DONE

Delivery Address

All

Delivery Date /Time

All

Review Basket 4 - 40

Waste Amount

Select

8000

8000

8000

8000

8000

8000

Save Draft

Edit PO

Step 1 : Select Basic Preference

Select Template

Template Number 23456

Prices are

Exclusive of all taxes

Step 2 : Select Basic Preference



Item Name

Quantity

Wheat Pizza Base

Kg

Wheat Pizza Base

Kg

Wheat Pizza Base

Kg

Wheat Pizza Base

Kg

Wheat Pizza Base

Kg

Wheat Pizza Base

Kg 10000

Other Charges



Sub Total	₹ 90,00000000
Item Level Tax	₹ 10,000
Total Tax Amount	₹ 10,000

Other Charges



Order Level Tax

₹ 10,000

Delivery Charges

₹ 10,000

Tax on Delivery Charges

₹ 10,000

Other Charges

₹ 10,000

Tax on Other Charges

₹ 10,000

Discount

₹ 10,000

Any Remarks :

Supported Formats : Jpeg / Png / Pdf

Upload your File Here

Wrong format Uploaded !

Cancel

Apply

Delivery Address

All

Delivery Date /Time

All

Review Basket 4 - 40

Waste Amount

Select

8000

8000

8000

8000

8000

8000



Create New Purchase Order

Save Draft

Edit PO

Step 1 : Select Basic Preference

Select Template Template Number 23456	Select Site Mumbai	Select Supplier All	Delivery Address All
Prices are Exclusive of all taxes	PO Date All	Order Date All	Delivery Date /Time All

Step 2 : Select Basic Preference

Search [] Filter By: All [] Review Basket [] < 4 - 40 >

Item Name	Quantity	Rate	Sto	Wheat Pizza Base Brand Name 1	Good Ret/Waste	Waste Amount	Select
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	Wheat Pizza Base Brand Name 1	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	Wheat Pizza Base Brand Name 1	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input checked="" type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>
Wheat Pizza Base	Kg ~ 10000	10,000	10,000	8000	10000	8000	<input type="checkbox"/>



Thank You